



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	October 17, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
APPROVED:	November 21, 2013

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Thomas Plummer, Public Member
Charles Adams, Jr., Professional Member
Kenneth Monroe, Public Member

DIVISION STAFF

Kevin Maloney, Deputy Attorney General
Amanda McAtee, Administrative Assistant II

MEMBERS ABSENT

Mark Rosenthal, Public Member, Secretary

PUBLIC

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:40 a.m.

Review and Approval of Minutes

Mr. Plummer made a motion, seconded by Mr. Monroe, to approve the September 19, 2013 minutes as amended. By unanimous vote, the motion carried.

Unfinished Business

Continued Workshop Review

Possible amendment to Title 25, Chapter 3 regarding survey requirements for conveyances

Update of Legislative Bill for Retired and Inactive Status

The Board reviewed the Bill draft that Mr. Maloney prepared for the Board. Mr. Maloney stated that he would need to revise the draft and would have Ms. McAtee email the final version out to the Board. After discussion, Mr. Plummer made a motion, seconded by Mr. Adams, to approve the Bill contingent on Mr. Maloney's changes.

Complaint Status

Open Complaints

05-01-13

05-02-13

05-03-13

Mr. Bielicki stated that the Board had three open complaints.

Discussion and Consideration of Accepting Online Courses for PDH Credit

Mr. Bielicki stated that at the last meeting the Board discussed online courses and that a member of DAS had attended the meeting and supported the consideration of 8 PDH credits to be taken through online courses. Mr. Bielicki questioned if the Board should require an exam at the end of the online course in order to be accepted. Mr. Plummer stated that the exam would ensure that the licensee completed the course. Mr. Bellafante stated that he felt it should not be added because the course could be a great course but did not offer an exam.

Mr. Bielicki stated that 8 PDHs out of 24 PDHs was a third so it would be fair to allow 4 PDHs out of 12 PDHs to be completed online for retired land surveyors and for those who were not licensed for the entire 24 month period. Mr. Bielicki stated that he would change his draft to prorate the allowable online credits for licensees that were not licensed for the entire 24 month period and for retired land surveyors.

Mr. Adams stated that ethics courses were the most difficult to obtain. Mr. Bielicki stated that an ethics course was offered each time a State land surveyor conference was held. Mr. Plummer stated Dan Simmons from DAS attended the last meeting and Mr. Simmons had informed the Board that DAS did not support online credit for the ethics course. Mr. Bielicki stated that he would make revisions to his Rules and Regulations change and the Board would review the draft at the November 21, 2013 meeting.

NEW BUSINESS

Courses for Continuing Education Approval – None

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity

Albert Wachsmuth

Mr. Bellafante reviewed the reciprocity application from Albert Wachsmuth. After discussion, Mr. Bellafante made a motion, seconded by Mr. Plummer, to approve Albert Wachsmuth's reciprocity application contingent upon a passing score on the State drainage and jurisprudence exam. By unanimous vote, the motion carried.

Review of Application for Surveyor Intern – None

Ratification of Issuance of Land Surveying Certificate of Authorization – None

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Complaint Assignments and Status – None

Wall Certificates – None

Correspondence – None

Review of 2014 Board Meeting Dates

The Board confirmed with Ms. McAtee that there were no issues with their current meeting schedule.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Bellafante inquired about the Board's vacant public member position. Ms. McAtee stated that the Governor's office was aware of the vacancy and would fill the vacancy as soon as they had an application.

Mr. Bellafante stated on the reciprocity application the applicant should list their work experience regardless or the five years and to strike "only applicants by examination complete this section. If applying by reciprocity, skip to affidavit." Ms. McAtee stated that she would follow up with the Division to get the wording removed from the application.

PUBLIC COMMENT

NEXT MEETING

The next meeting of the Board is November 21, 2013 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Monroe made a motion, seconded by Mr. Adams, to adjourn the meeting at 9:32 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,



Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.